

**Provence d'Aliso Community Association
Annual Membership Meeting Minutes
January 5, 2009**

1 Upon due notice, given and received, the Provence d'Aliso Community
2 Association held its Annual Membership Meeting on Monday, January 5,
3 2009. The Meeting was held at the Gauguin Clubhouse, Aliso Viejo,
4 California. The Meeting was called to order at 6:00 p.m. with a quorum of
5 Members present.

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7 **Directors Present:**

8 None

9
10 **Directors Absent:**

11 Gaylyn Kinnett, President

12 Bill Dearing, Vice President

13 Michael Perlongo, Treasurer

14 Karen McPhee, Secretary

15 Jason Frenn, Director at Large

16
17 **Also Attending:**

18 Debra Lobichusky, Accell Property Management, Inc.

19 Angie Bawany, Accell Property Management, Inc.

20 Brunetta Robinson, Homeowner

21
22 **Inspector of Election**

23 Brunetta Robinson was appointed to act as inspector of election.

24
25 **Announcement of Quorum**

26 Angie Bawany announced that a quorum had been obtained with seventy
27 eight (78) sealed ballots received.

28
29 **Purpose of the Meeting**

30 Management announced that the purpose of the meeting was to elect three
31 (3) members to the Board of Directors to serve a two (2) year term. In
32 addition, in compliance with IRS Revenue Rulings 70-604, 75-370 and 75-

33 371, in the event the Association has surplus operating funds at the fiscal
34 year end based upon the auditor's report, the Members are being requested
35 to vote to allocate the excess funds to the Association's reserve account to
36 reduce potential tax liabilities.

37

38 **Reading of the Minutes**

39 A motion was made and duly seconded to waive the reading of the minutes.

40

41 **Proof of Notice of Meeting**

42 Management submitted an affidavit of mailing as proof that Notice of the
43 Meeting was mailed to the Membership.

44

45 **Report of Officers**

46 There were no Report of Officers.

47

48 **Reports of Committees**

49 There were no Committee Reports.

50

51 **Election of Directors**

52 The declared candidates were introduced to those in attendance.

53 Gaylyn Kinnett

54 Bill Dearing

55 Melissa Murphy

56

57 **Nomination of Candidates from the Floor**

58 At this time the Chair open the floor to nominations of candidates. There
59 being no nominations of candidates from the floor, a motion was made by
60 and duly seconded to close nominations. The motion carried without
61 opposition.

62

63 **Presentations by the Candidates**

64 The candidates present declined their invitation to make a presentation at
65 this time.

66 **Voting Procedures**

67 Management explained the voting procedures involving cumulative voting.
68 Homeowners may cast two (3) votes for one (1) candidate or cast one (1)
69 vote for each candidate. No fractional voting is permitted.

70

71 **Balloting**

72 The Membership was asked to cast their ballots and deposit them, in the
73 official sealed envelopes, with the Inspector of Election.

74

75 Following casting and collection of the ballots, a motion was made by and
76 duly seconded by to close the balloting. The motion passed without
77 opposition.

78

79 **New Business**

80 There was no new business.

81

82 **Election Results**

83 Following the tabulation of the votes, the Inspector of Election presented the
84 results of the balloting to the Chair. The following vote was announced to
85 the Membership:

86

87 Election of Board Members:

88 Bill Dearing received 60 votes

89 Gaylyn Kinnett received 110 votes

90 Melissa Murphy received 53 votes

91

92 IRS Revenue Ruling 70-604:

93 72 Votes For

94 6 Votes Against

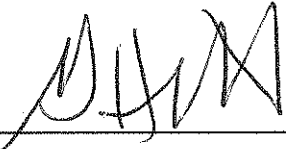
95

96 **Adjournment**

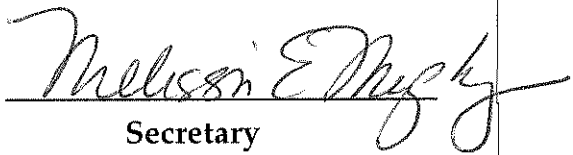
97 There being no further business to come before the Membership, a motion
98 was made and duly seconded to adjourn the Annual Membership Meeting
99 at 6:37 p.m. The motion passed without opposition.

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106

Attest



President



Secretary